

SECTION: FOOD DELIVERY SYSTEM

SUBJECT: Overview

ITEM: *Definitions*



Title This policy defines terms as they are used in relation to the Food Delivery System.

Definitions *Alternate* - An alternate is someone the adult participant or parent or caretaker of an infant or child participant has chosen to pick up and/or use food instruments at the store when the participant cannot do so.

Checkstock - The paper intended for food instrument use before the Integrated Statewide Information System (ISIS) generates food prescription information and prints it on the paper.

Checkstock security – The safekeeping of WIC checkstock so that it does not become lost or stolen.

Contract – An enforceable written agreement between two or more competent parties with the elements of the contract being offer, acceptance, consideration, and compliance with all applicable terms and conditions.

Food delivery system - The method used by State and local agencies to provide supplemental foods to participants.

Food instrument - Checkstock with food prescription information printed on it and used by a participant to obtain WIC authorized supplemental foods.

Food package/Food prescription - A combination of WIC authorized foods that are given to a participant based on the participant's category, age, and nutrition need.

Grocer - A sole proprietorship, partnership, cooperative association, corporation, or other business entity operating one or more stores authorized by the State agency to provide authorized supplemental foods to participants under a retail food delivery system.

Issuance –

- ***Single issuance*** - Printing and giving food instruments so the participant gets one food package for the current month.
- ***Double issuance*** – Printing and giving food instruments for two months at one appointment so that the participant gets a food package for the current month and one for the next month.
- ***Triple issuance*** - Printing and giving food instruments for three months at one appointment, so the participant gets food packages for the current month and for the two following months.

Non-contract brand infant formula – All infant formula, including exempt infant formula that is not covered by an infant formula cost containment contract awarded by that State agency.

Proxy - A proxy is someone the participant has asked to pick up food instruments at the WIC site when the participant cannot do so. The proxy differs from the alternate in that he/she cannot use food instruments at a grocery store.

Rebate – The dollar amount paid by the contractor for each container of a contracted item redeemed during each redemption month.

Redeem - As related to food delivery, the process of using a food instrument to purchase food from a grocer/vendor.

Supplemental foods – Foods containing nutrients determined to be beneficial for pregnant, breastfeeding, and postpartum women, infants and children.

Void - A food instrument that is *void* is NOT usable, marked “VOID”, and processed in ISIS as not usable.

WIC Authorized Foods – Foods that participants may buy with food instruments.

WIC Authorization Folder (WAF) - The WIC Authorization Folder (WAF) is the identification card given to the adult member that enrolls her/himself and/or a child in WIC.